

HUNTERS GREEN CLUSTER ASSOCIATION
P.O. Box 2712
Reston, Virginia 20195

October 25, 2000

Subject: Minutes of Board of Directors Meeting (Arthur Hill's House)

1. The meeting was called to order at 7:45 p.m. by Arthur Hill, president. Board members present were: Arthur Hill, Bill Holmes, Katharine Hunter, Bob Deans and John Piper. Cluster members Christine Sauer and Amy Brown also attended the meeting. The minutes for the August 15, 2000 board meeting, which had previously been circulated to board members, were read and approved.

2. Bill Holmes (treasurer) presented the treasurer's report.

a. Costs of services have been increasing due to activation of escalator clauses in contracts because of oil price increases. Higher oil prices have also increased the cost of repairing the cluster's streets.

b. Dues Collection. One account is now delinquent, with dues remaining unpaid for three calendar quarters. Legal action may be required for this account. The board voted to waive late fees on two other accounts, after determining that late payments were due to extraordinary circumstances.

c. 2001 Budget. Members were asked to prepare input for development of the next year's budget in advance of a November 15, 2000 budget meeting. The possibility of a dues increase was discussed, as a result of higher costs for service contracts--a final decision will be made at the budget meeting.

3. Tree Work.

a. Arthur Hill reported that Blade Runners had completed the project to remove a falling tree behind 11787 IRR

b. Arthur Hill also informed board members that The Care of Trees would be removing three dead or dying pine trees from the Playground B area and the Bradford pear tree from the traffic island near 11610 HGC. This work was to be done no later than November 21, 2000. **Action: Arthur Hill.**

4. Landscaping and Grounds.

a. Arthur Hill reported that Blade Runners had proposed an increase of \$2,400, to \$30,900, for their 2001 contract. Based on the increase, the board agreed that additional bids should be obtained. Additionally, some of the work included in the contract may be discontinued, to lower costs--unnecessary mulching is an example of this work. **Action: Arthur Hill.**

5. Natural Areas & Backyard Habitat Program.

a. Katharine Hunter reported that while cluster residents were generally favorable toward the backyard habitat program, only a small number of surveys on the program had been returned. However, six residents had submitted a letter critical of the program, citing their concerns that increased numbers of birds and rodents in the cluster would lead to disease and damage to property. The board agreed that a polite response should be prepared. **Action: Arthur Hill.**

6. Strategic Plan Status.

a. Playground A, Park Benches & Basketball Court. This project has been successfully completed.

b. Drainage Work behind 11614 HGC. This project, to construct a dry well, has been successfully completed.

c. Macdonald Memorial Park Bench. This project was put on hold because the price quote received greatly exceeded the budgeted amount. Arthur Hill will contact Mrs. Macdonald and explain the problem to her. **Action: Arthur Hill.**

d. Upgrades to Playgrounds D & E. This project, to remove existing playground equipment at the HGC playgrounds and install new equipment, has been completed.

e. Playground C Plantings. The board asked Christine Sauer to provide a plan for mulching and leaf cover of the area. **Action: Christine Sauer.**

f. Year 2001 Plan Items. The board agreed to have all year 2001 strategic plan projects reviewed to determine if they were still necessary and appropriate. **Action: Katharine Hunter and Christine Sauer.**

7. Status of Service Contracts.

a. Snow Removal Contract. The new contract, for winter 2000-2001, was signed. It contained increases in hourly rates for some equipment, but John Piper reported it would amount to only about a \$200 increase based the type and volume of work done the previous year.

b. Pavement Repairs. The board approved \$5,505 for a project by Dominion Paving and Resealing to make pavement repairs and reseal cracks. Complete resealing of the road and parking area surfaces will be delayed until next Spring. Quotes for curb cuts were much higher than expected, more than \$12,000 for 18 cuts, and the board decided that this work could not be done. Bill Holmes will respond to a letter from a cluster resident on the subject. **Action: Bill Holmes.**

c. Trash Contract. John Piper reported that the contract with AAA would remain in effect through December 31, 2001, with monthly rates per unit increasing from \$9.25 to \$10.17 per month starting in January.

8. Miscellaneous.

a. Date for Budget Meeting. The meeting was scheduled for November 15, 2000.

b. Status of Heliport Application. Arthur Hill reported that the Heliport owner was applying to the Reston Planning & Zoning Commission for a special exception to build the Heliport on the roof of a building at Plaza America. The board agreed that flyers should be sent out to cluster residents informing them of the meeting before the commission, which was scheduled for November 6, 2000.

Action: Arthur Hill and Bob Deans.

c. Assigned/Allocated Parking. Bill Holmes reported that 92 of the 118 surveys sent out had been completed and returned, with overwhelming interest in some form of assigned/allocating parking. The board decided that the best approach would be to assign one parking space per unit, but to delay implementation until next spring following pavement resealing and repainting of lines. Bill Holmes will draft an announcement letter for the cluster. **Action: Bill Holmes.**

d. Web Site for Cluster. Bill Holmes reported that the web site was up and running, but "under construction." Kudos to Bill for his work on this project, which is continuing. **Action: Bill Holmes.**

e. Other Items. Jeff Byrd will assist Bill Holmes in developing the cluster's web site.

The meeting was adjourned at 10:35 p.m.

Approved:

Arthur Hill
President

John Piper
Secretary