

Hunters Green Cluster Association
Minutes of the Board of Directors Meeting

Thursday, November 7, 2002

The meeting was held at the Reston Community Center and was called to order at 7:40 p.m. by the President, Bob Deans. Board members in attendance: Bob Deans, Amy Brown, Bill Holmes, Matt Egan, and Katharine Hunter.

- 1) The meeting was open to comments and concerns from Cluster members; there were none.
- 2) The minutes of the September 12, 2002 meeting were approved as presented with one spelling correction.
- 3) The tree report was presented with highlights as follows:
 - (a) Matt is spreading chips from the last tree cutting.
 - (b) The Board authorized \$200 (+ or -) to pay Cluster kids to help spread the balance of the woodchips.
 - (c) The tree down behind 11745→57 is a golf course tree and cannot be accessed while the grounds are wet.
 - (d) The Board authorized the homeowners of 11789, 91, & 93 to plant up to five Leyland Cypress trees on Cluster property at their own expense to help screen out the Exxon gas station lights.
- 4) The retaining wall project behind 11732→11740 is complete.
- 5) Reviewed the Year-2003 budget to be presented at the Annual Meeting. The Board voted not to recommend a dues increase for 2003.
- 6) The snow removal contract has been signed.
- 7) The Treasurer's report was accepted as presented.
- 8) The Board voted to retain the law firm of Chadwick, Washington as counsel and authorized the Treasurer to pay the \$900 annual retainer fee.
- 9) The Board voted to authorize the president and treasurer to review the proposal for a reserve study under the new state law and to execute a contract with the firm not to exceed a cost of \$2,200.
- 10) The Board voted to authorize Bill Holmes to set up an MSN Group bulletin board for HGCA and to advertise it to the member ship.
- 11) The Board went into executive session at 9:50 PM to discuss homeowner arrearages.
- 12) The Board came out of executive session at 10:00 PM. The Board voted to authorize the Treasurer to continue with the collection procedures.

The meeting was adjourned at 10:00 PM.

Respectfully Submitted:


Robert Deans, Secretary

March 13, 2003
Date Approved